

Decision Maker: Adult and Community PDS Committee

Date: 27th September 2011

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **ADULT AND COMMUNITY PDS WORK PROGRAMME
2011/2012**

Contact Officer: Philippa Stone, Democratic Services Officer
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Chief Officer: Mark Bowen, Director of Resources

Ward: N/A

1. Reason for report

- 1.1 This report provides the Committee with an opportunity to review its work programme and make any necessary adjustments.

2. **RECOMMENDATION(S)**

- 2.1 The Committee is asked to consider its work programme and schedule of meetings and indicate any changes that it wishes to make.

Corporate Policy

1. Policy Status: Existing policy. As part of the Excellent Council stream within Building a Better Bromley, PDS Committees should plan and prioritise their workload to achieve the most effective outcomes.
 2. BBB Priority: Excellent Council.
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Financial

1. Cost of proposal: No cost
 2. Ongoing costs: N/A.
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £344,054
 5. Source of funding: Existing 2011/2012 budgets
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Staff

1. Number of staff (current and additional): There are 10 posts (9.22 fte) in the Democratic Services Team .
 2. If from existing staff resources, number of staff hours: Maintaining the Committee's work programme takes less than an hour per meeting.
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Legal

1. Legal Requirement: No statutory requirement or Government guidance.
 2. Call-in: Call-in is not applicable. This report does not involve an executive decision
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for Members of this Committee to use in controlling their on-going work.
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? No.
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

- 3.1 The Committee's 2009/10 Work Programme to date is attached at **Appendix A**.
- 3.2 The Committee is asked at each meeting to consider its Work Programme and review its workload in accordance with the process outlined at Section 7 of the Scrutiny Toolkit. All PDS Committees are also recommended to monitor the Council's Forward Plan of Key Decisions for their portfolios and to use it for identifying issues for consideration in advance of executive decisions being made. The Forward Plan issued on 16th August 2011 includes key decisions related to the Adult and Community Portfolio and the next Forward Plan will be published on 16th September 2011.
- 3.3 The next meeting of the Accommodation and Care for Older People Reference Group will be held on 10th October at 9.30am.
- 3.5 In approving the work programme Members will need to be satisfied that priority issues are being addressed; that there is an appropriate balance between the Committee's key roles of (i) holding the Executive to account, (ii) policy development and review, and (iii) external scrutiny of local health services; and that the programme is realistic in terms of Member time and officer support capacity.

Non-Applicable Sections:	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Previous work programme reports

A&C PDS Committee – Work Programme 2011/2012**4th April 2011 (Joint with PPS PDS)**

SLAM Update

14 June 2011

Appointment and Review of Co-opted Members
 Supporting Independence in Bromley Update
 Annual Complaints Report
 Adult and Community Portfolio Plan
 Housing and Residential Services Annual Report
 Empty Properties: Outcome of Feasibility Review
 Sheltered Housing – Outcomes from Consultation
 LD Contracts – Avenues Trust
 Short Break Service for People with Learning Disabilities
 Budget Closedown 2010/2011
 Matters Arising/Work Programme
 §Stroke Services in Bromley
 §NHS Quality, Innovation, Productivity and Prevention (QIPP) Programme Update

Health Scrutiny Sub-Committee: 19th July 2011

Update from South London Healthcare NHS Trust: Dr Chris Streater, Chief Executive

26 July 2011

Bromley Safeguarding Adults Board 2009/10 Annual Report (PDS)
 Budget Monitoring 2010/11 (PH)
 Matters Arising/Work Programme
 Changes to the provision of small items of equipment and talking books for visually impaired people (PH)
 Proposed changes to older people's mental health inpatient services within Oxleas NHS Trust (PH)
 +Rewarding and Fulfilling Lives – A Strategy for Adults with Autism (PDS)
 Third Sector Scrutiny: Advocacy for All (PDS)
 +Contract Renewal 6 Monthly Update
 +Scrutiny of a Budget Area: Commissioning

27 September 2011

Budget Monitoring 2011/12
 +Scrutiny of a budget area: Physical Disability and Sensory Impairment (PDS)
 + Discretionary Blue Badge Update (PH)
 Transition Strategy (PH)
 Temporary Accommodation (PH)
 Capital Programme (PH)
 Award of Contract for Young Peoples Substance Misuse Service (PH)
 Matters Arising/Work Programme

1 November 2011

Impact of Charging Policy
 Adult and Community Services Mid-year Performance Report/Local Account
 Housing and Residential Services Mid-year Performance Report
 Update on Quality of Domiciliary Care
 +Taxicard Update
 Future of Support Planning and Brokerage Services for Older People (PH)

Changes to the Structure of Care Management
Budget Monitoring 2010/11
Matters Arising/Work Programme
+Scrutiny of a Budget Area: TBA

31 January 2012

Public Health Update from the Portfolio Holder for Resources
Contract Monitoring of Care Homes – Annual Report
+Support Planning and Brokerage Contract for People who do not meet the Council's Eligibility
Criteria for Social Care
Budget Monitoring 2010/11
Capital Programme
Dementia Strategy (PH)
Matters Arising/Work Programme
Drug Action Team Annual Report
+Contract Renewal 6 Monthly Update
+Scrutiny of a Budget Area: TBA
+Stroke Services in Bromley Update
+Re-ablement Review

10 April 2012

Draft Portfolio Plan
Budget Monitoring 2010/11
Capital Programme
+Scrutiny of a Budget Area: TBA

Summer 2012

+Review the impact of the changes to the provision of equipment and talking books to the visually
impaired

*Part 2 (Exempt) Report
+Item requested by Chairman/Committee Member
\$ Item Scheduled by NHS representatives

Last Updated 13.07.11